



# Colliers Green CofE Primary School

Colliers Green, Cranbrook, Kent. TN17 2LR

## Document Control Sheet

|                                   |                                     |
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| <b>Document Title:</b>            | Early Years Foundation Stage policy |
| <b>Document Type:</b>             | Policy                              |
| <b>Owner:</b>                     | Headteacher                         |
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| <b>Re-adoption date:</b>          | March 2027                          |
| <b>Policy Type:</b>               | Curriculum                          |
| <b>Statutory Policy:</b>          | Yes                                 |

## Document History

| <b>Date:</b> | <b>Summary of Changes:</b>                                                                                  |
|--------------|-------------------------------------------------------------------------------------------------------------|
| March 2023   | Model policy from The Key used. Policy updated to refer to new EYFS curriculum that was introduced in 2021. |
| March 2025   | Policy updated to refer to EYFS statutory framework (2024)                                                  |

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### 1. Aims

This policy aims to ensure:

- That children access a broad and balanced curriculum that gives them the broad range of knowledge and skills needed for good progress through school and life
- Quality and consistency in teaching and learning so that every child makes good progress and no child gets left behind
- Close partnership working between practitioners and with parents and/or carers
- Every child is included and supported through equality of opportunity and anti-discriminatory practice

### 2. Legislation

This policy is based on requirements set out in the [2024 statutory framework for the Early Years Foundation Stage \(EYFS\)](#).

### 3. Structure of the EYFS

Our Early Years department is made up of one Reception classroom with a PAN of 16 pupils. We currently start at 8:50am and close at 3:20pm.

### 4. Curriculum

Our early years setting follows the curriculum as outlined in the 2024 statutory framework of the EYFS.

The EYFS framework includes 7 areas of learning and development that are equally important and inter-connected. However, 3 areas known as the prime areas are seen as particularly important for igniting curiosity and enthusiasm for learning, and for building children's capacity to learn, form relationships and thrive.

The prime areas are:

- Communication and language
- Physical development
- Personal, social and emotional development

The prime areas are strengthened and applied through 4 specific areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

#### **4.1 Planning**

Staff plan activities and experiences for children that enable children to develop and learn effectively. In order to do this, staff working with the youngest children are expected to focus strongly on the 3 prime areas.

Staff also take into account the individual needs, interests, and stage of development of each child in their care, and use this information to plan a challenging and enjoyable experience. Where a child may have a special educational need or disability, staff consider whether specialist support is required, linking with relevant services from other agencies, where appropriate.

In planning and guiding children's activities, staff reflect on the different ways that children learn and include these in their practice. Staff make good use of both the indoor and outdoor spaces available.

#### **4.2 Teaching**

Each area of learning and development is implemented through planned, purposeful play, and through a mixture of adult-led and child-initiated activities. Staff respond to each child's emerging needs and interests, guiding their development through warm, positive interactions. This is carried out both inside and outside of the classroom.

As children grow older, and as their development allows, the balance gradually shifts towards more adult-led activities to help children prepare for more formal learning and to become Year 1 ready.

### **5. Assessment**

At Colliers Green Church of England School, ongoing assessment is an integral part of the learning and development processes. Staff observe pupils to identify their level of achievement, interests and learning styles. These observations are used to shape future planning. Practitioners also take into account observations shared by parents and/or carers.

At the end of the EYFS, staff complete the EYFS profile for each child. Pupils are assessed against the 17 early learning goals, indicating whether they are:

- Meeting expected levels of development or,
- Not yet reaching expected levels ('emerging')

The profile reflects ongoing observations and discussions with parents and/or carers. The results of the profile are then shared with parents and/or carers.

## **6. Working with parents**

We recognise that children learn and develop well when there is a strong partnership between practitioners and parents and/or carers.

Parents and/or carers are kept up to date with their child's progress and development. The EYFS profile helps to provide parents and/or carers with a well-rounded picture of their child's knowledge, understanding and abilities.

We have 2 Parent Consultations a year and 1 formal written report.

We operate on a 2:16 ratio which allows us to develop and foster close relationships with the children and parents. We pride ourselves on an open-door approach.

## **7. Safeguarding and welfare procedures**

Our safeguarding and welfare procedures are outlined in our safeguarding policy.

## **8. Monitoring arrangements**

This policy will be reviewed and approved by the SESC committee every 2 years.

At every review, the policy will be shared with the full governing board.

## Appendix 1. List of statutory policies and procedures for the EYFS

| Statutory policy or procedure for the EYFS                                  | Where can it be found?                               |
|-----------------------------------------------------------------------------|------------------------------------------------------|
| Safeguarding policy and procedures                                          | See child protection and safeguarding policy         |
| Procedure for responding to illness                                         | See health and safety policy                         |
| Administering medicines policy                                              | See supporting pupils with medical conditions policy |
| Emergency evacuation procedure                                              | See health and safety policy                         |
| Procedure for checking the identity of visitors                             | See child protection and safeguarding policy         |
| Procedures for a parent failing to collect a child and for missing children | See child protection and safeguarding policy         |
| Procedure for dealing with concerns and complaints                          | See complaints policy                                |